



"Beyond Providing Water..."

Republic of the Philippines
SAN FRANCISCO WATER DISTRICT
San Francisco, Agusan del Sur

REQUEST FOR QUOTATION

Date: _____

Name of Establishment: _____
Address: _____
Contact Number: _____

Sir,

Please quote your price at the spaces hereunder corresponding to the articles called for under **Purchase Request No. 2025-05-0161** dated **May 26, 2025** to be delivered at SFWD Office within **10 calendar days from the receipt of Purchase Order.**


RUBEN M. JARABATA JR.
BAC Chairperson

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	1	Unit	Comb Binding Machine Binding Type: Comb Binding Maximum Binding Capacity: 450 sheets / 51 mm Plastic Rings Maximum Punching Capacity: 22 sheets (80gsm paper) Hole Size: 3 x 8 mm Number of Holes: Maximum of 24 holes Distance Between Holes: 14.3 mm Adjustable Paper Margin: 2.5 / 3.5 / 4.5 / 5.5 mm Note: Price MUST VAT inclusive. Government transaction.		
TOTAL					

I HEREBY CERTIFY that the above-listed articles are actually carried on stock by me and that the prices quoted are hereby specified. The terms and conditions of this call are hereby accepted. Time for delivery / pick up is within _____ () calendar days from receipt of the Purchase Order.


JAMES MARK G. BALABA

Canvasser

**NAME & SIGNATURE OF
BIDDER/DEALER**

Nationality