



"Beyond Providing Water..."

Republic of the Philippines
SAN FRANCISCO WATER DISTRICT
San Francisco, Agusan del Sur

REQUEST FOR QUOTATION

Date: _____

Name of Establishment: _____
Address: _____
Contact Number: _____

Sir,

Please quote your price at the spaces hereunder corresponding to the articles called for under **Purchase Request No. 2025-01-0007** dated **January 10, 2025** to be delivered at SFWD Office within **30 calendar days from the receipt of Purchase Order.**


RUBEN M. JARABATA JR.
Division Manager B

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	2	unit	Left or Right L-Shape Office Desk Measurement Width: 160 cm Depth: 135 cm Height: 75 cm Materials Panels: MFC (Melamine Faced Chipboard) Legs: Metal Color Panel: Oak + White Metal: White Weight Capacity: 85kgs		
TOTAL					

I HEREBY CERTIFY that the above-listed articles are actually carried on stock by me and that the prices quoted are hereby specified. The terms and conditions of this call are hereby accepted. Time for delivery / pick up is within _____ () calendar days from receipt of the Purchase Order.


GLAIZA A. DIALOJA

Canvasser

**NAME & SIGNATURE OF
BIDDER/DEALER**

Nationality