



Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total	Estimated Budget (Php)	MOOE	CO	Remarks (Brief description of Program/ Project)
					Add'l/Per of (M/R)	Sold/ Open of Bids	Mode of Award	Contract Signing						
COMMERCIAL SECTION														
I. CAPITALIZED EXPENDITURES														
II. OPERATION EXPENDITURES														
5-02-03-990	Fuel, Oil & Lubricants	Commercial Personnel	NO	Direct Retail Purchases	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	311,400.00	311,400.00			
	Gasoline and Oil (for 11 units of motorcycle)									SUB-TOTAL	311,400.00			
5-02-03-010	Office Supplies Expenses	Commercial Personnel	NO	Shopping	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	156,593.15	156,593.15			
	Bond Paper (Long, A4, Long-Sub 16 and Yellow Sub 16), Printer Ink Refill (No. 003 and No. 664), Ballpen, Sign Pen, Sign Pen Refill, Logbook, Columnar Book (4 columns), Paper Clip-Big, Coated, Clip Backoid 25mm and 50mm, Filing Magazine, Signature Board, Ordinary Folder-White and Long, Expanded Folder-Long, Expanded Envelope-Long, Stick on Tapes (Scotch Tape and Masking Tape), Scotch Tape-24mm, Masking Tape-24mm, Staple Wire No. 35-5m and 10-5m), Heavy Duty Stapler-Big, Stamp Pad Ink-Blue Ink, Rubber Band No.18, Permanent Marker Refill-Black Ink, Calculator, Highlighter-Various Colors, Heavy Duty Puncher-Big, Heavy Duty Scissors, Permanent Marker-Color Black, Photo Paper at 10 sheets/Pack-A4 size, Sticker Paper at Sheets/Pack-Long, Correction Tape, Paper Fastener-Plastic, Ruler, Notebook, Finger Moistener and Ring Binders -1",1/2" and 2")													
	Thermal Paper for the Queing Machine 10mmx70mm and Thermal Paper for New Printers of Meter Reading 80mmx50mm, Non Glossy Type		No	SVP	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	35,500.00	35,500.00			
										SUB-TOTAL	192,093.15			
5-02-03-210-03	Semi-Expandable-Information, Communication & Technology Equipment	Commercial Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	70,000.00	70,000.00			
	Hardware for Queing, Heavy Duty Ink Tank Printer and Thermal Paper Printer for Reading		NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	100,000.00	100,000.00			
	Laptop and Desktop Computer		NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	SUB-TOTAL	170,000.00			
5-02-03-210-07	Semi-Expandable-Communication Equipment	Commercial Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	15,000.00	15,000.00			
	Android Phone (Smartphone) for Meter Reading		NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	SUB-TOTAL	15,000.00			
5-02-03-210-16	Semi-Expandable- Tools, Shops & Garage	Commercial Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	6,000.00	6,000.00			
	Tools for Disconnection (Vise Grip, Pipe Wrench -Heavy Duty) and Chain Tape 50m		NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	SUB-TOTAL	6,000.00			
5-02-03-990	Other Supplies and Material Expenses	Commercial Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	47,300.00	47,300.00			
	Binding (Type: Ring, Hard; Sizes: Long and Short), Riso Printing (Type: Book Paper Cut with Padding; Sizes: Long and Short), Banner/Tarpaulin Stand		NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget					
	Umbrella (Type: Folded, Non-folded, Heavy Duty), Heavy Duty Rubber Boots, Rain Coat, Heavy Hand Gloves, and Sling Bags		NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget					



Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Total	MOOE	CO	Remarks (Brief description of Program/ Project)
					Advert/ or B/M	Sol/ Open of Bid	Mode of Award	Contract Signing						
MANAGEMENT SERVICES SECTION														
1. CAPITALIZED EXPENDITURES														
5-02-05-020-1	Telephone Expenses-Mobile	Commercial Personnel	NO	SVP	Every Quarter	N/A	Every Quarter	Every Quarter	Every Quarter	Corporate Budget	63,000.00	63,000.00		
	Mobile Load Expense for Commercial Personnel at 15 Total Personnel	Commercial Personnel	NO	SVP	Every Quarter	N/A	Every Quarter	Every Quarter	Every Quarter	Corporate Budget	63,000.00	63,000.00		
SUB-TOTAL											47,300.00			
5-02-99-990	Other Maint. & Operating Expenses	Commercial Personnel	NO	SVP	Every Quarter	N/A	Every Quarter	Every Quarter	Every Quarter	Corporate Budget	15,640.00	15,640.00		
	Bushing Reducer 1x3/4, GI Plug 1" for Disconnection, GI Plug 3/4 for Disconnection, Teflon tape for Disconnection & Water Meter Courier for Disconnecter	Commercial Personnel	NO	SVP	Every Quarter	N/A	Every Quarter	Every Quarter	Every Quarter	Corporate Budget	15,640.00	15,640.00		
SUB-TOTAL											15,640.00			
5-02-13-050-3	R&M-Machinery & Equipment- Information and Communication Technology Equipment	Commercial Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	37,000.00	37,000.00		
	Computer Maintenance for 5 units - (replacement parts & accessories) Meter Reading Gadget maintenance for 5 units (parts & accessories) Maintenance for Meter Reading Printers Android Gadget Maintenance (parts & accessories) Maintenance for 3 units Desktop Computer Printers	Commercial Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	37,000.00	37,000.00		
SUB-TOTAL											37,000.00			
5-02-13-060-01	R&M-Transportation Equipment-Motor Vehicles	Commercial Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	58,300.00	58,300.00		
	Labor, Chain & Sprocket for 10 Motorcycles, Exterior Tires 10 motorcycles at 2 pcs of Tires per Motorcycle (for loan and non-loan motorcycles) & Other maintenance expenses (part & accessories) Emission test for 10 motorcycles	Commercial Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	58,300.00	58,300.00		
SUB-TOTAL											64,900.00			
TOTAL											922,333.15	922,333.15		
1. OFFICE EQUIPMENT														
1-06-05-020	Office Equipment	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	465,000.00	465,000.00		
	Interactive Display All in One Smart Board, DLP Business Projector and Aircon	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	465,000.00	465,000.00		
SUB-TOTAL											465,000.00			
1-06-05-030	Information, Communication & Technology Equipment	Management Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	150,000.00	150,000.00		
	UPS for Server	Management Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	150,000.00	150,000.00		
SUB-TOTAL											150,000.00			
1-08-01-020	Computer Software	Management Personnel	NO	Direct Contracting	Every Quarter	N/A	Every Quarter	Every Quarter	Every Quarter	Corporate Budget	70,000.00	70,000.00		
	Microsoft office 365 (license subscription per year)	Management Personnel	NO	Direct Contracting	Every Quarter	N/A	Every Quarter	Every Quarter	Every Quarter	Corporate Budget	70,000.00	70,000.00		
SUB-TOTAL											70,000.00			
1-08-01-030	Websites	Management Personnel	NO	Direct Contracting	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	60,000.00	60,000.00		
	Website hosting and upgrading	Management Personnel	NO	Direct Contracting	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	60,000.00	60,000.00		
SUB-TOTAL											60,000.00			
TOTAL											745,000.00	745,000.00		



II. OPERATION EXPENDITURES											
5-02-03-010	Office Supplies Expenses										
	Bond Paper (Sub-20, Long, Short and A4), Ink Refill for Epson 003, 664 and 774 (Cyan, Magenta, Yellow and Black), Paper Clips-Big and Small, Binder Clips-5/8", 1" and 2", Correction Tape, Record Book-500 pages (216x279mm), Retractable Ballpen, Sign Pen Gel Type-0.5mm, Ballpen, Sign Pen Refill Gel Type-0.5mm, Pencil, Sticky Notes (3mmx3mm and 1mmx3mm), Guest Logbook, White Board Marker and its Refill, Permanent Marker and its Refill, Photopaper, Mailing Envelope-Long and White, Brown Envelope-Long and Short, Expanded Envelope-Long, Folder-Long, Paper Fastener, Glue, Stapler Wire No. 35, Scotch Tape-1", Masking Tape-1", Duck Tape", Flash Drive, Filing Tray and Alkaline Batteries -AAA and AA)	Management Personnel	No	SVP	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	600.00	600.00
		Management Personnel							SUB-TOTAL	26,534.00	
5-02-03-990	Other Supplies and Materials Expense										
	305 Cat6 UTP Cable	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	5,000.00	5,000.00
	Ring binding	Management Personnel	NO	Shopping	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	1,800.00	1,800.00
									SUB-TOTAL	6,800.00	
5-02-03-090	Fuel, Oil and Lubricants Expenses										
	Fuel, Oil and Lubricants for NAVA/RA 4x4 (2011 Model) and Toyota Van (2024 Model)	Management Personnel	NO	Direct Retail Purchases	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	680,400.00	680,400.00
									SUB-TOTAL	680,400.00	
5-02-03-210-02	Semi-expendable (office equipment)										
	Industrial Air Cooler	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	90,000.00	90,000.00
									SUB-TOTAL	90,000.00	
5-02-03-220	Semi-expendable (Furniture, fixture, etc.)										
	Tables (folding 6ft) and Office Chairs	Management Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	34,000.00	34,000.00
									SUB-TOTAL	34,000.00	
5-02-03-210-03	Semi-Expendable-Information, Communication & Technology Equipment										
	Ink Jet Printer, Computer Parts (Monitor, CPU, mother board, etc) and Laptop/Desktop Computer	Management Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	91,000.00	91,000.00
	UPS for Desktop Computers and NAS Hard Drive	Management Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	71,000.00	71,000.00
									SUB-TOTAL	162,000.00	
5-02-03-210-07	Semi-Expendable-Communication Equipment										
	Audio Mixer (spare)	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	20,000.00	20,000.00
									SUB-TOTAL	20,000.00	
5-02-03-210-16	Semi-Expendable-Tools, Shops & Garage										
	Cordless Impact Drill	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	20,000.00	20,000.00
									SUB-TOTAL	20,000.00	
5-02-05-010	Postage and Courier Services										
	Postage and Courier Services	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	4,000.00	4,000.00
									SUB-TOTAL	4,000.00	
5-02-05-020-01	Mobile Expenses (GM, BODS MSS)										
	Mobile Expenses (GM, BODS MSS), Textblasts	Management Personnel	NO	SVP	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	198,000.00	198,000.00
									SUB-TOTAL	198,000.00	



5-02-10-030-01	Extraordinary Expenses	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	67,800.00	67,800.00	
	Various Extraordinary Expenses									SUB-TOTAL	67,800.00		
5-02-10-030-02	Miscellaneous Expenses	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	67,800.00	67,800.00	
	Various Miscellaneous Expenses									SUB-TOTAL	67,800.00		
5-02-110-10	Legal Services	Management Personnel	NO	Scientific, Scholarship or Artistic Work, Exclusive Technology and Media Services	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	50,000.00	50,000.00	
	Notarial Fees									SUB-TOTAL	50,000.00		
5-02-12-990	Other General Services Expenses	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	283,000.00	283,000.00	
	Labor for Repair of Vehicle, Labor for Posting of Promotional Materials, Job order (for Textblast and other Program)									SUB-TOTAL	283,000.00		
5-02-13-060-01	R&M - Transportation equipment	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	350,000.00	350,000.00	
	Maintenance for Navara 4x4-2011 Model (Labor, Various Materials and others) & Maintenance for Toyota Van-2024 Model (Labor, Various Materials and others)									SUB-TOTAL	350,000.00		
5-02-13-050-02	R&M Machinery and Equipment--Office Equipment	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	30,000.00	30,000.00	
	Various Materials and Labor for Maintenance of Various Office Equipment									SUB-TOTAL	30,000.00		
5-02-13-050-03	R&M - Info. and Communication Technology	Management Personnel	NO	Shooping	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	30,000.00	30,000.00	
	Various Materials and Labor for Maintenance of Computer, Laptop, Printer/Scanner									SUB-TOTAL	30,000.00		
	Various Materials and Labor for Maintenance of Smart TV									SUB-TOTAL	40,000.00		
5-02-13-050-07	R&M Communication Equipment	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	15,000.00	15,000.00	
	Various Materials and Labor for Maintenance of Mobile (GM,MSS)									SUB-TOTAL	15,000.00		
5-02-13-210-02	R&M Semi-Expendable -Office Equipment	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	15,000.00	15,000.00	
	Various Materials and Labor for Maintenance of Office Equipment									SUB-TOTAL	15,000.00		
5-02-13-210-07	R&M Semi-Expendable -Comm. Equipment	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	10,000.00	10,000.00	
	Various Materials and Labor for Maintenance o Sound System									SUB-TOTAL	10,000.00		
5-02-13-220-01	R&M Semi-Expendable -Furniture & Fixtures	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	17,500.00	17,500.00	
	Various Materials and Labor for Maintenance of Various Furnitures and Fixtures									SUB-TOTAL	17,500.00		
5-02-99-010	Advertising, Promotional and Marketing Expenses	Management Personnel	NO	Scientific, Scholarship or Artistic Work, Exclusive Technology and Media Services	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	80,990.00	80,990.00	
	Ads on Magazines of WD Association, Blocktime Programs, Stickers, Documentary Film for SPWD Operations, Public Address System and Giveaways/Prizes (Fan, Mugs, Umbrella, Etc.)									SUB-TOTAL	80,990.00		



5-02-99-020	Printing and Publication Expenses	Photocopy for All Concessionaires and Tarpaulin Printing for Approved Policies, Announcements and Notices to the Public	Management Personnel	NO	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	56,000.00	56,000.00			
5-02-99-030	Representation Expenses	Meals and Snacks for Visitors, Meetings, Focus Group Discussions, CSR Activities and other Representation Expenses	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	391,000.00	391,000.00			
5-02-99-040	Transportation and Delivery	Fare Expenses within AOR, Hauling of Materials and Freight Expenses	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	3,000.00	3,000.00			
5-02-99-070	Subscription Expenses	Various Online Subscriptions	Management Personnel	NO	Direct Retail Purchases	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	22,000.00	22,000.00			
5-02-99-080	Donations	Contributions to LGU Projects and Programs, Calamity Assistance, CSR Activities and other Contributions and Sponsorships	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	260,000.00	260,000.00			
5-02-99-180	Major Events and Conventions Expenses	Various Materials and others for SFWD's Major Events and Conventions Expenses such as Libreng Gupta, Hygiene Outreach, Blood Letting, Handog Edukasyon, Brigada Eskwela, World Water Day (CSR, Symposium, etc.) Stakeholders Forum and other Activities	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	350,000.00	350,000.00			
5-02-99-990	Other Maint. & Operating Expenses	Good Lumber (for CSR and Posting of Billboards) and other Miscellaneous Expenses	Management Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	65,000.00	65,000.00			
											SUB-TOTAL	65,000.00	65,000.00			
											SUB-TOTAL	3,415,824.00	3,415,824.00			
QUALITY WATER PRODUCTION SECTION																
CAPITALIZED EXPENDITURES																
1-06-02-020	Land Improvements, Reforestation Projects	Slope Protection Program (Labor and Materials)	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	700,000.00	700,000.00			
1-06-03-110-12	Meters	Flowmeters (New and Replacement units) and Replacement of Major Parts of Electromagnetic Flowmeter	Production Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	400,000.00	400,000.00			
1-06-03-110-05	Supply Mains	Various Materials and Labor for Installation of New Supply Lines, Replacement of Damaged Lines and Painting of Supply Lines	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	1,000,000.00	1,000,000.00			
											SUB-TOTAL	1,000,000.00	1,000,000.00			
1-06-03-110-01-03	Collecting and Impounding	Various Materials and Labor for Repair and Installation of Collection sand Impounding of Water	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	200,000.00	200,000.00			
											SUB-TOTAL	200,000.00	200,000.00			



1-06-03-110-08-03	Reservoirs and Tanks																					
	Various Materials and Labor for Reservoirs and Tanks Structures - Installation and Replacement Activities	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	800,000.00			800,000.00								
	Hydrants									SUB-TOTAL	800,000.00											
1-06-03-110-14	Various Materials and Labor for Hydrants - Installation and Replacement Activities	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	100,000.00			100,000.00								
	Other Structures									SUB-TOTAL	100,000.00											
1-06-04-990	Other Structures																					
	Labor and Materials for Expansion and Major Improvement of Hazardous Waste Facility and Storage Area	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	350,000.00			350,000.00								
	Motor Vehicles									SUB-TOTAL	350,000.00											
1-06-06-010	Motor Vehicles																					
	Motorcycle (Off Road at least 150CC)	Production Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	150,000.00			150,000.00								
	Laboratory Equipment									SUB-TOTAL	150,000.00											
1-06-98-990-01	Laboratory Equipment																					
	Various Laboratory Equipment - New and Replacement of Damaged Units and Major Parts	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	500,000.00			500,000.00								
	Water Treatment Equipment									SUB-TOTAL	500,000.00											
1-06-98-990-08	Water Treatment Equipment																					
	Chlorine Gas Feeder/Ejector, Water Level Indicator-Radar Type Sensor, Various Water Treatment Equipment - New and Damaged Units, Major Parts of Filter Machines and PLC and Automation of the Backwashing of Activated Carbon	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	2,800,000.00			2,800,000.00								
	OPERATION EXPENDITURES									SUB-TOTAL	2,800,000.00											
	Office Supplies									TOTAL	7,000,000.00											
05-02-03-010	Office Supplies																					
	Clear Book- Legal, Sign Pen - Fine Tip and Black, Sign Pen Refill, Ink for Stamp Pad, Glue, Staple Wire, Clip Back Fold - Sizes: 19mm, 25mm, 32mm and 50mm, Correction Tape, Correction Tape Refill, Dater Stamp, Envelope Documentary - A4 and Long, Expanding Envelope, Mailing Envelope, Fastener, File Organizer, Folder - A4 and Long, Color Marker- Permanent and Black, Paper Clips - Plastic Coated 33mm and 50mm, Pencil, Colored Pencil, Heavy Duty Puncher, Rubber Band, Stamp Pad, Scissors, Stapler, Notebooks/Stick-on : Sizes: 50mmx76mm, 76mmx100mm and 76mmx76m, Record Books (500pages, 3000pages and 1500pages), Masking Tape 24mm and 48mm, Transparent Tape - 24mm, Double Sided Tape, Ruler, Ink Cartridge for EPSON Printers : Color Black, Cyan, Yellow and Magenta, Ink Refill for EPSON Printers : Color Black, Cyan, Yellow and Magenta, Ballpen, Sticker Paper, Bond Paper - 70GSM : Sizes A4, Legal, and Short, Photopaper, Certificate Frame, Push Pins, Pen Highlighters, White Board, White Board Eraser, Commnar Book, Meter Stick, Self Inking Stamp, Form Organizer, Clip Boards, Binding Folder, Archives Filler, Ring Binders and other Office Supplies	Production Personnel	NO	Shopping	Every Quarter	N/A	Every Quarter	Every Quarter	Every Quarter	Corporate Budget	79,533.10			79,533.10								
	Non-Accountable Forms Expenses									SUB-TOTAL	79,533.10											
5-02-03-010	Non-Accountable Forms Expenses																					
	Duplic/Riso (ISO, WSP, Laboratory, Operation, Watershed)	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	5,000.00			5,000.00								
	SUB-TOTAL									SUB-TOTAL	5,000.00											



5-02-03-080 Medical, Dental and Lab. Supply Expenses Various Sizes of Test tube, Various Sizes of Test Tube Brush, Test Tube Racks, Petri Dish, Durham Tubes, Various Sizes of Pipettes, Various Sizes of Volumetric Flask, Various Sizes of Erlenmeyer Flask, Various Columns of Breaker, Filter Paper, Medical Check Up and Medical Aide, First aide and Medicines, Various Sizes of Graduated Cylinder, Funnel, Microscope Glass Slide, Thermometer, Gram Stain set, E. Coli Media, Brilliant Green Lactose Broth, Lauryl Tryphose Broth, Culture Media Agar, Modified COLITAG, Quagity Control, Sodium Thiosulfate, Kovacs, Comparator, pH Buffer Splinters, Self Adhesive Sterilization Indicator Tape, Spore Strips Biological Indicator, DPD Chlorine Free Powder Pillows, Sulfate - Sulfamer, Nitrate - Nitrawer, Chloride Test Reagent, Chloride Test Reagent, Total Hardness Reagentm ICP Standard Reference Materials, ICP Certified Reference Materials, Standard Solutions (Turbidity, pH Buffer, Sulfate, Nitrate, Total Hardness, Chloride and Conductivity), Nitric Acid, Delivery Tubes, pH Calibration Solution and other Glasswares and Chemical Reagents and Media	Production Personnel	NO	SHOPPING	Every Quarter	N/A	As the need arises	As the need arises	Corporate Budget	21,000.00	21,000.00	
5-02-03-090 Fuel, Oil and Lubricants Expenses Fuel, Oil and Lubricants for Vehicles & Equipment	Production Personnel	NO	Direct Retail Purchase	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	294,400.00	294,400.00	
5-02-03-130 Chemical & Filtering Supplies Expenses Chlorine Gas Cylinder and Argon Gas Tank Activated Carbon, Chlorine Granules, Caustic Soda (liquid & Flakes), Filter Cloth, PE Tubing, and Lubricant-food grade	Production Personnel	NO	Direct Contracting	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	800,000.00	800,000.00	
5-02-03-990 Other Supplies & Materials Expenses Alcohol, Batteries and Light Bulb, Tape electrical, Medical/ Surgical Face Masks, Various sizes Paper bag, Tarpaulin Various use Medical/Surgical Face Masks, Sterile Gloves, Nitrite Mask, Heat Resistant Gloves, Laboratory Gown, Apron, Head Cap, Tray-Variou Sizes, Trolley, Emergency Lights, Storage Boxes, Rechargables Flashlights/Headlamp, Electrical Racket, Mouse Traps, Various Sizes of Rain Boots, Various Sizes of Rain Coat, Cutting Disc, Grinding Disc, Welding Rod, Refill of LPG Tank, Refill of Oxygen Tank, Nylon, Garden Hose, Frame and Certificate Holder, Carboy/ UPS with Voltage Regulator, Gas Mask with Cartridge and other Similar Miscellaneous Items	Production Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	10,001.40	10,001.40	
5-02-04-990-03 UTILITY Expenses - Cleaning Materials Brooms - Wallis Tambo and Tingting, Detergent Powder, Disinfectant Spray, Dust Pan, Hand Soap, Mop Bucket,Bags, Hand Soap, Various Sizes of Trash Bags, Tissue Paper and Hand Sanitizer, Dishwashing Liquid, Aluminum Foil Dishwashing Liquid, Disinfectant Liquid Concentration, Disinfectant Hypochlorite Solution, Stain Removal Suction, Gloves, Hand Towel, Hand Brush, Long Brush, Long brush, Pail, Basin and other Similar Materials	Production Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	23,965.06	23,965.06	
								SUB-TOTAL	128,101.40		
								SUB-TOTAL	138,201.40	138,201.40	
								SUB-TOTAL	162,166.46	162,166.46	



5-02-11-010	Legal Services	Production Personnel	NO	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	10,000.00	10,000.00	
										SUB-TOTAL	10,000.00		
5-02-05-10	Communication Expenses - Postage & Courier Expenses	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	5,000.00	5,000.00	
										SUB-TOTAL	5,000.00		
5-02-05-020	Communication Expenses - Telephone Expenses	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	69,600.00	69,600.00	
										SUB-TOTAL	69,600.00		
5-02-12-990	Other General Services	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	670,000.00	670,000.00	
										SUB-TOTAL	670,000.00		
5-02-13-020	R&M - Land Improvements	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	150,000.00	150,000.00	
										SUB-TOTAL	150,000.00		
5-02-13-030-11-01	R&M - Supply Mains	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	180,000.00	180,000.00	
										SUB-TOTAL	180,000.00		
5-02-13-030-11-04	R&M - Meters	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	155,000.00	155,000.00	
										SUB-TOTAL	155,000.00		
5-02-13-030-11-05	R&M - Hydrants	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	50,000.00	50,000.00	
										SUB-TOTAL	50,000.00		
5-02-13-030-11-07	R & M Collecting and Impounding	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	50,000.00	50,000.00	
										SUB-TOTAL	50,000.00		
5-02-13-030-11-08	R & M Reservoirs and Tanks	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	50,000.00	50,000.00	
										SUB-TOTAL	50,000.00		
5-02-13-030-11-15	R&M - Power Supply System	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	10,000.00	10,000.00	
										SUB-TOTAL	10,000.00		
5-02-13-040-08	R & M Source of Supply Plant Structures & Improvements	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	50,000.00	50,000.00	
										SUB-TOTAL	50,000.00		



5-02-13-040-09	R & M Water Treatment Structures & Improvements Labor and Various Materials for Repair and Maintenance of Filter Machine, Chlorinator House and Online Analyzer Houses	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	10,000.00	10,000.00	
5-02-13-040-99	R & M Other Structures Labor and Various Materials for Repair and Maintenance of Access Road Going to Reservoir Sites, Reservoir Sites, Mini-Nursery, Laboratories for BACTE and PHYCHEM Structures and Other Access Holes and Similar Structures	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	150,000.00	150,000.00	
5-02-13-050-02	R & M Office Equipment Labor and Various Materials for Repair and Maintenance of Aircon and other Office Equipment	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	15,000.00	15,000.00	
5-02-13-050-03	R & M ICT Repair and maintenance of computers (labor and materials), printers, UPS and AVR including parts (labor and materials)	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	5,000.00	5,000.00	
5-02-13-050-16	R&M - Laboratory Equipment Labor and Various Materials for Repair and Maintenance of PHYCHEM Equipment and BACTE Equipment, Preventive Maintenance of ICP-OES and Calibration of Laboratory Equipment and Glassware	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	125,000.00	125,000.00	
5-02-13-050-18	R&M - Water Treatment Equipment Labor and Various Materials for Repair and Maintenance of Filter Machine, PLC Parts, Variable Frequency Drive, Chlorinators, Chlorine Gas Leak Sensor, Online Analyzer and Water Level Indicators	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	800,000.00	800,000.00	
5-02-13-060-01	R & M Transportation Equipment Labor and Various Materials for Repair and Maintenance of Motorcycles and Water Tanker	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	185,000.00	185,000.00	
5-02-13-050-19	R & M Semi Expendable- Tools, Shops & Garage Labor and Various Materials for Repair and Maintenance of Power Wash, Grasscutters, Compressors, Chainsaw, Welding Generator and other Equipment and Tools	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	10,000.00	10,000.00	
5-02-13-210-03	R & M Semi Expendable ICT Computer Desktop, Cellphone and Uninterruptible Power Supply, UPS 1500VA	Production Personnel	NO	SHOPPING	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	102,390.40	102,390.40	
5-02-03-210-15	R & M Semi Expendable - Laboratory Equipment PH Meter, Spare, Weighing Scale Spill Kit/Containment System, Pipet Controller, Exhaust Fan	Production Personnel	NO	SHOPPING	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	75,000.00	75,000.00	
5-02-03-210-16	R & M Semi Expendable - Tools, Shops & Garage Air Compressor, spare, Weighing Scale for Chlorine tanks, spare, and Various Tools (Shovel, bolo, digging bar, hacksaw, moli, ballhammer, adjustable, and other similar)	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	55,000.00	55,000.00	
									SUB-TOTAL	55,000.00	55,000.00	



Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total	Estimated Budget (Php)	MOOE	CO	Remarks (Brief description of Program/Project)
					Adv./Part of B/M/RI	Sold/ Open of Bids	Notice of Award	Contract Signing						
5-02-03-220	R & M Semi Expendable -Furniture & Fixtures	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	25,000.00				
									SUB-TOTAL	25,000.00				
5-02-99-030	Representation Expenses	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	20,000.00				
									SUB-TOTAL	20,000.00				
5-02-99-040	Transportation & Delivery Expenses	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	25,000.00				
									SUB-TOTAL	25,000.00				
5-02-05-99-050	Rent	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	50,000.00				
									SUB-TOTAL	50,000.00				
5-02-99-990	Other Maintenance and Operating Expenses	Production Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	70,000.00				
									SUB-TOTAL	70,000.00				
									TOTAL	6,197,366.36				
WATER FACILITIES AND CONSTRUCTION MAINTENANCE SECTION														
CAPITALIZED EXPENDITURES														
1-06-03-110-09-03	Transmission Distribution Mains													
	Expansion Program 2025													
	Barangay Probacion (Hubang Sta Ana Diverison Rd)	Engineering Personnel	NO	Shopping	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	2,600,000.00				
	Various Pipelines2"-6" uPVC/HDPE Pipelines													
	Pipeline fittings for expansion													
	Repair of Major T&D													
	2025_ 6" to 12" pipeline leaks													
	Various Pipelines2"-6" uPVC/HDPE Pipelines		NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	1,200,000.00				
	Pipeline fittings for expansion													
									SUB-TOTAL	3,800,000.00				
1-06-03-110-11	Services Connection													
	*Installation of New Services Connection GI Fittings, GI Elbow, GI Flange, GI Bushing Reducer, GI Cross Tee, GI Nipple, Gate Valves, Mechanical Gate Valve, Gate Valve, PE Male Adaptor, PE Pipe of Adaptor, CI Tee, Saddle Clamp, Sleeve Type Coupling, Teflon Tape, Union , uPVC Pipes and other Various Fittings	Engineering Personnel	NO	Direct Contracting	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	1,701,000.00				
	*Rehabilitation Of Newly Approved Meterstand													
	Various Sizes of fittings & Materials: CI Saddle Clamp, PE Male Adaptor, PE Pipe, GI Fittings, GI Elbow Reducer, GI Nipple, Gate Valve, GI Bushing, GI Cross Tee, GI Tee & Teflon Tape and other Various Fittings		NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	399,000.00				
	Various Sizes of Compound Valve and SF Brass		NO	Direct Contracting	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	2,100,000.00				
									SUB-TOTAL	2,100,000.00				
1-06-03-110-12	Meters													
	Water meters for New Service Connection & Change Meter/ Calibration: Various Sizes of Water Meter	Engineering Personnel	NO	Public Bidding	January 20, 2025	Feb. 10, 2025	March 07, 2024	March 13, 2024	Corporate Budget	3,592,500.00				
									SUB-TOTAL	3,592,500.00				
									SUB-TOTAL	3,592,500.00				



1-06-03-110-15	Other Transmission And Distribution Mains Installation of New Transmission and Distribution Gate Valves: Various Sizes of Fittings & Materials: CI Mechanical Gate Valves, CI Sleeve Type Coupling, uPVC Pipes series 10 w/ RR x 6meters length, CI Tee, uPVC Bends, Valve Box Cover, Hot-dipped Bolts, Nuts and Washer	Engineering Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	200,000.00	200,000.00	
1-06-04-010-03	Building & Other Structure - Other Structures Construction of Perimeter Fence Hubang (Phase III)	Engineering Personnel	NO	Shopping	Every Quarter As the need arises	N/A	Every Quarter As the need arises	Every Quarter As the need arises	Every Quarter As the need arises	Corporate Budget	500,000.00	500,000.00	
1-06-05-080	Construction and Heavy Equipment Reconditioning of Backhoe Loader Unit	Engineering Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	500,000.00	500,000.00	
1-06-06-010	Motor Vehicles Motorcycle -On-call Office	Engineering Personnel	NO	Shopping	Second Semester	N/A	Second Semester	Second Semester	Second Semester	Corporate Budget	100,000.00	100,000.00	
1-06-98-022	Tools, Shops & Garage Equipment Generator Set with Floodlight and Portable Breaker/Demolition Hammer	Engineering Personnel	NO	Shopping	Second Quarter	N/A	Second Quarter	Second Quarter	Second Quarter	Corporate Budget	210,000.00	210,000.00	
1-08-01-020	Computer Software VPN Subscription	Engineering Personnel	NO	Direct Contracting	Third Quarter	N/A	Third Quarter	Third Quarter	Third Quarter	Corporate Budget	200,000.00	200,000.00	
1-06-03-040	Proposed Project Loan Availment Bitan-agan Water Supply System Project (Phase 1)		NO	SVP/Direct Contracting/Public Building/Direct Retail Purchases	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	25,000,000.00	25,000,000.00	
II. OPERATION EXPENDITURES													
5-02-03-010	Office Supplies Staple Wire, Ballpen, Pencil, eraser, Highlighter, Folder (long and short), Paper Fastener, Paper Clips of various sizes, Binder Clips of Various sizes, Correction Tape, Correction Tape Refill, A3 Paper 5-20, Bond Paper (long, short & A4) sub20, Bond Paper (Yellow) sub16, Printer Ink Refill of various color, Sign Pen, Sign Pen Refill, Clipboard with Cover (long), Masking Tape, Heavy Duty Scissor, Heavy Duty Puncher, Scotch Tape Dispenser, Scotch Tape, Sticky Notes of various sizes and color, Photo paper, Sticker Paper, Special Paper, Acetate/Plastic Binding Cover, Stapler Standrad, Pencil sharpener, Organizer Box, White Board Marker, Pencil Pen, Glue, Blade-cutter, Binding Comb/Ring, USB/OTG and Various Office Supplies	Engineering Personnel	NO	Shopping	Every Quarter	N/A	Every Quarter	Every Quarter	Every Quarter	Corporate Budget	48,150.00	48,150.00	
5-02-03-090	Fuel, Oil & Lubricants Fuel, Oil & Lubricants	Engineering Personnel	NO	Direct Retail Purchases	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	1,095,900.00	1,095,900.00	
5-02-03-990	Other Supplies and Material Expense Personal Protective Equipment: PVC Safety Rain boots with steeltoe, PVC Safety Rain Coat with reflectorized - Heavy Duty.	Engineering Personnel	NO	Shopping	Every Quarter	N/A	Every Quarter	Every Quarter	Every Quarter	Corporate Budget	22,400.00	22,400.00	



5-02-09-010-09	Hand Tools and Construction Tools: Welding Gloves, Flat File, Gauging Trowel (Paltal), Jungle Bolo, Digging Bars (Tapered and Flat Tip Fabricated with GI Pipe), Jap Saw, Tapping Tool of Various sizes, & Chisel	Engineering Personnel	NO	SVP	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	39,400.00	39,400.00			
		Engineering Personnel	NO	Shopping	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget					
		Engineering Personnel	NO	SVP	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	37,000.00	37,000.00			
		Engineering Personnel	NO	Shopping	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget					
SUB-TOTAL										98,800.00				
5-02-05-020-01	Telephone Expenses-Mobile	Engineering Personnel	NO	SVP	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	90,000.00	90,000.00			
SUB-TOTAL										90,000.00				
5-02-09-010-09	Transmission Distribution- Engineering Expenses	Restoration Materials: Concrete pavement, Thrust Block/Damaged Structures, Painting of Steel Pipes and Bridge Pipe Crossing, Lumber of Various Sizes, & Deformed Steel Bars of Various sizes	Engineering Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	206,400.00	206,400.00		
			Engineering Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	189,000.00	189,000.00		
			SUB-TOTAL										395,400.00	
5-02-11-010	Legal Services	Engineering Personnel	NO	Scientific, Scholarship or Artistic Work, Exclusive Technology and Media Services	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	12,000.00	12,000.00			
SUB-TOTAL										12,000.00				
5-02-12-990	Other General Services	Miscellaneous Services/ Job Order-Labor	Engineering Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	655,988.00	655,988.00		
			SUB-TOTAL										655,988.00	
5-02-13-030-11-02	R & M - Transmission & Distribution Mains	Repair of Leakings: Various sizes of fittings & materials: CI Mechanical Gate Valves, PE Connector, CI Mechanical Sleeve Type Coupling, Mechanical Tee, PE Pipes SDR 9, uPVC Pipes x	Engineering Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	950,000.00	950,000.00		
			Engineering Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	150,000.00	150,000.00		
			SUB-TOTAL										1,100,000.00	
			SUB-TOTAL										1,100,000.00	
5-02-13-030-11-03	R&M- Services	Various Sizes (Compound Valve, SF & DF Brass Coupling)	Engineering Personnel	NO	Direct Contracting	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	326,920.00	326,920.00		
			Engineering Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	573,110.00	573,110.00		
			SUB-TOTAL										900,030.00	
5-02-13-050-03	R&M-Machinery & Equipment- Information and Communication Technology Equipment	Labor and Various Materials for Maintenance of Desktop Computer	Engineering Personnel	NO	SVP	Every Semester	N/A	Every Semester	Every Semester	Corporate Budget	10,000.00	10,000.00		
			SUB-TOTAL										10,000.00	



5-02-13-050-08	R&M-Machinery and Equipment - Construction and Heavy Equipment Labor and Various Materials for Maintenance of Backhoe (4W)	Engineering Personnel	NO	SVP	Fourth Quarter	N/A	Fourth Quarter	Fourth Quarter	Corporate Budget	100,000.00	100,000.00		
									SUB-TOTAL	100,000.00			
5-02-13-230	R&M - Technical & Scientific Equipment Labor and Various Materials for Maintenance of Real Time Kinematic (RTK)	Engineering Personnel	NO	SVP	Second Semester	N/A	Second Semester	Second Semester	Corporate Budget	20,000.00	20,000.00		
									SUB-TOTAL	20,000.00			
5-02-13-060-01	R&M-Transportation Equipment - Motor Vehicles Labor and Various Materials for 4x2 Utility Vehicle, Single motor, 4x4 Utility Vehicle, 4x4 Stake Truck	Engineering Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	514,000.00	514,000.00		
									SUB-TOTAL	514,000.00			
5-02-13-050-19	R&M-Tools, Shops and Garage Equipment Labor and Various Materials for Portable Generator 13hp-Gasoline & Diesel, welding Generator, Welding Machine, Hand Tapping Machine, RTEX Pneumatic breaker, Compressor Jack Hammer Atlas COPCO, Concrete Compactor, Portable Drill Breaker/Jackhammer, Concrete Mixer, Concrete Vibrator, Concrete Cutter, Water Pump, Butt Fusion, Power Wash, Rotary Cutter, Leak Detector, Piercing Tool, Hand drill, Flexible Suction Hose, Foot Valve & Compressor Hose)	Engineering Personnel	NO	SVP	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	40,000.00	40,000.00		
									SUB-TOTAL	40,000.00			
5-02-13-210-16	R & M - Semi Expendables - Machinery and Equipment- Tools, Shops & Garage Labor and Various Materials for Handtools and Power Tools (Angle Grinder, Hand Saw, Pipe Wrenches, Vice Grips, Pliers, Toolbox, Wheel Borrow, etc.)	Engineering Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	5,000.00	5,000.00		
									SUB-TOTAL	5,000.00			
5-02-03-210-02	Semi Expendables - Machinery and Equipment Expenses Labor and Various Materials for Smart Tv for GIS Monitoring	Engineering Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	40,000.00	40,000.00		
									SUB-TOTAL	40,000.00			
5-02-03-210-03	Semi Expendables - Machinery and Equipment Solid State Drive (SSD) 256 to 1TB, Desktop Computer, 3 in 1 printer (print and scan)	Engineering Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	80,000.00	80,000.00		
									SUB-TOTAL	80,000.00			
5-02-03-210-16	Semi Expendables - Machinery and Equipment Garage Equipments: Impact Wrench Tools: Various sizes of Pipe Wrench, Chain wrench, Chain Tong, Combination Wrench, Various sizes Adjustable Wrench Aluminum Rapidgrip Wrench, Chain Tongs, Vice Grip, Plastic Pipe Cutter	Engineering Personnel Engineering Personnel Engineering Personnel	NO NO NO	Shopping Shopping SVP	Every Semester Every Semester Every Semester	N/A N/A N/A	Every Semester Every Semester Every Semester	Every Semester Every Semester Every Semester	Corporate Budget Corporate Budget Corporate Budget	20,000.00 69,000.00 69,000.00	20,000.00 69,000.00 69,000.00		
									SUB-TOTAL	89,000.00			
5-02-03-220	Semi Expendables- Furniture and Fixtures Expenses Filling Cabinets/Steel	Engineering Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	20,000.00	20,000.00		
									SUB-TOTAL	20,000.00			



Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Total	Estimated Budget (Php)	CO	Remarks (Brief description of Program/ Project)
					Ad/Proc or BI/RI	Subj/ Open of bids	Notice of Award					
ADMINISTRATIVE AND FINANCE SECTION												
I.												
1-06-05-020	Machinery & Equipment -Office Equipment											
	Airconditioning system for multi-purpose hall roof top	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	100,000.00		100,000.00
									SUB-TOTAL	100,000.00		
1-06-05-030	Information & Communication Technology Equipment											
	CCTV Controller Computer Unit, Desktop Computer, Laptop & Printer	Admin Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	130,000.00		130,000.00
	Starlink Internet		NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	100,000.00		100,000.00
									SUB-TOTAL	230,000.00		
									TOTAL	330,000.00		330,000.00
II.												
Office Supplies Expense												
5-02-03-010	Office Supplies Expense											
	Ballpen - Gem Type, Ballpen - Retractable, Ballpen Retractable Refill, Various Sizes of Binder Clip, Bond Paper - Sub 20 (A4, Long and Short), Calculator, Carbon Paper,Cash Receipt Record, Check Duplicate, Clear Folder - Short and Long, Coin Envelope, Coin Pouch, Columnar Notebook, Printer Ink Refill for L3110 and 664, Correction Tape, Correction Tape Refill, Dater Stamp, DTR Form, Expanded Envelope, Filing Tray, Finger Tip Moistener, Floppy Desk, Folder, Highlighter, Laminating Film Cutsizes for Long, A4 and Short, Mailing Envelope, Masking Tape 1" and 2", Mega Box, Newsprint Long and Short, Paper Clamp, Paper Clips, Paper Fastener, Pencil, Pentel Pen, Pentel Pen Refill, Photo Paper, Printer Ribbon for Epson 2190, 310 and 300, Record Book 300 Pages and 500 Pages,Refill for Self Inking Stamp, Rubber Band, Rubber Eraser, Ring Binds, Scotch Tapes, Sign Pens, Special Paper, Stamp Pad, Stamp Pad Ink, Staple Wire No. 35, Sticker Paper Long and Short, Sticky Note, Tabling, White Board Marker, White Board Marker Refill and other Office Supplies	Admin Personnel	NO	Shopping	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	130,025.00		130,025.00
	Bio PVC Card for Employees Identification Card		NO	SVP	Every Quarter	N/A	Every Quarter	Every Quarter	Corporate Budget	28,000.00		28,000.00
									SUB-TOTAL	158,025.00		
5-02-03-020	Accountable Forms Expenses											
	Checks	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	Corporate Budget	17,000.00		17,000.00



	Official Receipt	Admin Personnel	NO	Agency to Agency	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	90,000.00	90,000.00		
										SUB-TOTAL	107,000.00			
5-02-03-030	Non-Accountable Forms Expenses													
	Riso Printing for Fuel Authorization, Application for Leave, Materials Return, Materials Used, Various Working Fund, Trip Ticket, Vehicle Maintenance & Miscellaneous Non-accountable Forms	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	17,900.00	17,900.00		
										SUB-TOTAL	17,900.00			
5-02-03-080	Medical, Dental and Laboratory supplies Expenses													
	Various First Aide Medicine, Various First Aide for Injury and other Services and Supplies for Injuries & Damages)	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	60,000.00	60,000.00		
										SUB-TOTAL	60,000.00			
5-02-03-090	Fuel, Oil and Lubricants													
	Fuel, Oil and Lubricants	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	261,400.00	261,400.00		
										SUB-TOTAL	261,400.00			
5-02-03-210-02	Semi- Expendable Machinery and Equipment -Office Equipment													
	Airconditioning System	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	150,000.00	150,000.00		
										SUB-TOTAL	150,000.00			
5-02-03-210-03	Semi- Expendable Machinery and Equipment - Information & Communication Technology													
	Printer with scanner & photocopier, Printers and Computer Monitors	Admin Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	210,000.00	210,000.00		
	Passstru Crimping Tools and UPS	Admin Personnel		SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	11,000.00	11,000.00		
										SUB-TOTAL	221,000.00			
5-02-03-210-16	Semi Expendable -Tools, Shops & Garage													
	Stension Cord Set, Heavy Duty Heat Gun, Locking Pliers, Extension Aluminum Ladder and C Clamps	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	27,700.00	27,700.00		
										SUB-TOTAL	27,700.00			
5-02-03-320	Semi-expendable Furniture, Fixtures and Book Expense													
	Office Tables and Chairs	Admin Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	30,000.00	30,000.00		
										SUB-TOTAL	30,000.00			
5-02-03-990	Other Supplies & Materials Expenses													
	Fire Extinguisher and Fire Extinguisher-refill		NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	55,000.00	55,000.00		
	CCTV & Accessories, Emergency Lights, Laminated Label, Name Stamp, Miscellaneous Supplies and Materials, Pallet Tray, Bins & Containers, PPE Against Work & PPE Health Hazard, Signages, Smoke Detector & Accessories, Trash Cans, Tool Cabinets & Storage Binds and Heavy Duty Working Gloves	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	348,750.00	348,750.00		
										SUB-TOTAL	403,750.00			
5-02-04-990-01	Other Utility Expenses - Toiletries													
	Air Refresher, Albatross, Fabricconditioner, Detergent Powder & Soap, Dishwashing Paste, Hand Soap, Liquid Hand Soap, Insect Killer Spray, Toilet Bowl Cleaner, Tissue Paper & Miscellaneous Toiletries	Admin Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	84,970.00	84,970.00		
										SUB-TOTAL	84,970.00			
5-02-04-990-02	Other Utility Expenses - Kitchen utensils													
	Containers, Fork, Spoon, Knife, Miscellaneous Kitchen Utensils and Serving Spoon		NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises		4,200.00	4,200.00		
										SUB-TOTAL	4,200.00			



5-02-04-990-03	Other Utility Expenses - Cleaning Materials Alcohol, Broom (Lanot & Tukog), Dust Pan, Garbage Bags In Various Sizes and Glass Cleaner/Glass Wiper Doormat, Feather Duster, Sacks, Floor Mop & Toilet Bowl Brush and Miscellaneous Materials for Cleaning	Admin Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	18,690.00	18,690.00	
			NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	24,350.00	24,350.00	
										SUB-TOTAL	43,040.00		
5-02-05-010	Postage and Courier Services Postage and Courier Services	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	5,000.00	5,000.00	
										SUB-TOTAL	5,000.00		
5-02-05-020-01	Mobile Mobile Load for DMC's, Admin, Procurement & HR Unit	Admin Personnel	NO	SVP	Every Quarter	N/A	Every Quarter	Every Quarter	Every Quarter	Corporate Budget	60,000.00	60,000.00	
										SUB-TOTAL	60,000.00		
5-02-11-010	Legal Services Legal Services	Admin Personnel	NO	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	100,000.00	100,000.00	
										SUB-TOTAL	100,000.00		
5-02-11-030	Professional Services - Consultancy Services ISO Journey	Admin Personnel	NO	Highly Technical Consultants	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	500,000.00	500,000.00	
										SUB-TOTAL	500,000.00		
5-02-11-990	Other Professional Services Training Facilitators, Professional fee for admin expansion & related Projects & other professional services	Admin Personnel	NO	Highly Technical Consultants	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	300,000.00	300,000.00	
										SUB-TOTAL	300,000.00		
5-02-12-020	Janitorial Services Utilities and Messenger Services	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	923,584.00	923,584.00	
										SUB-TOTAL	923,584.00		
5-02-12-030	Security Services Security Services		NO	Public Bidding	Feb 10, 2025	March 3, 2025	April 18, 2025	April 26, 2025		Corporate Budget	5,594,400.00	5,594,400.00	
										SUB-TOTAL	5,594,400.00		
5-02-12-990	Other General Services Expenses Various Labor and Services	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	200,000.00	200,000.00	
										SUB-TOTAL	200,000.00		
5-02-13-040-01	R & M - Building Various materials and labor for repair and maintenance: (Admin Bldg, Annex Bldg, Warehouse and storeroom bldg., Septic Tank Desludging, Electrical Wires and Replacement, Plumbing works & Sanitation system, Security System, Painting maintenance, Lawn and Parking Area Improvement, Ramp forPWD, Installation of Fire Exit for Admin and Annex Bldg.)	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	350,000.00	350,000.00	
										SUB-TOTAL	350,000.00		
5-02-13-990-08	Repair & Maintenance of Tools, Shops and Garage Various materials and labor for repair and maintenance: (Threader Machine, Generator Maintenance (105 KVA) & Other tools and Equipment)	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	30,000.00	30,000.00	
										SUB-TOTAL	30,000.00		
5-02-13-050-02	R & M - Office Equipment Various materials and labor for repair and maintenance of office equipment	Admin Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	30,000.00	30,000.00	
										SUB-TOTAL	30,000.00		



5-02-13-050-03	R & M - Information & Communication Technology Equipment																			
	Various materials and labor for repair and maintenance: (CCTV, Computers, Laptop & Printers)	Admin Personnel	NO	Shopping	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	25,000.00									
										SUB-TOTAL	25,000.00									
5-02-13-060-01	R & M - Transportation Equipment																			
	Various materials and labor for repair & maintenance of Hyundai and Motorcycles	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	50,000.00									
										SUB-TOTAL	50,000.00									
5-02-99-030	Representation Expenses																			
	Various Meals and Snacks for Trainings, Meetings, Visitors and Other Related Meetings	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	580,000.00									
										SUB-TOTAL	580,000.00									
5-02-99-040	Transportation and Delivery Expenses																			
	Handling Cost for delivery of Purchase Materials	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	15,000.00									
										SUB-TOTAL	15,000.00									
5-02-99-050	Rent Expenses																			
	Parking Area & Miscellaneous Rentals	Admin Personnel	NO	Direct Contracting	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	128,000.00									
										SUB-TOTAL	128,000.00									
5-02-06-010	Awards/Rewards Expenses																			
	Salo-Salo Together, Policy related activities	Admin Personnel	No	SVP	As the need arises		As the need arises	As the need arises	As the need arises	Corporate Budget	5,000.00									
										SUB-TOTAL	5,000.00									
5-02-99-180	Major Events and Convention Expenses																			
	Various materials: World water day, Women's Month, Anniversary Celebration, Family day, GAD related activities and Year-End Gathering	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	1,040,000.00									
										SUB-TOTAL	1,040,000.00									
5-02-99-990	Other Maintenance & Operating Expenses																			
	Labor and Materials of other Maintenance and Operating Expenses	Admin Personnel	NO	SVP	As the need arises	N/A	As the need arises	As the need arises	As the need arises	Corporate Budget	400,000.00									
										SUB-TOTAL	400,000.00									
										SUB-TOTAL	400,000.00									
										TOTAL	11,904,969.00									
										TOTAL	11,904,969.00									
										SUMMARY										
										CAPEX										
										TOTAL BUDGET	922,333.15									
										OPEx										
										TOTAL BUDGET	3,415,824.00									
										Commercial Section										
										Management Section	745,000.00									
										Quality Water Production Section	7,000,000.00									
										Engineering Section	11,202,500.00									
										Administrative and Finance Section	330,000.00									
										TOTAL	19,277,500.00									
										PROPOSED PROJECT AVAILMENT										
										SUB-TOTAL	25,000,000.00									
										TOTAL	25,000,000.00									



ANNUAL PROCUREMENT PLAN (APP) FOR FY 2025

Consolidated By:

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Noted by:

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