



"Beyond Providing Water..."


Republic of the Philippines
SAN FRANCISCO WATER DISTRICT
San Francisco, Agusan del Sur

REQUEST FOR QUOTATION

Date: _____

Name of Establishment: _____
Address: _____
Contact Number: _____

Sir,
Please quote your price at the spaces hereunder corresponding to the articles called for under **Purchase Request No. 2024-07-0210** dated **July 10, 2024** to be delivered at SFWD Office within **3 calendar days from the receipt of Purchase Order.**


RUBEN M. JARABATA JR.
BAC Chairperson

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	10	Ream	RISO PRINTING (TRIP TICKET)		
2	5	Ream	RISO PRINTING (PASS SLIP)		
3	5	Ream	RISO PRINTING (PETTY CASH VOUCHER)		
4	2	Ream	RISO PRINTING (INSPECTION AND ACCEPTANCE SLIP)		

SEE ATTACHED TEMPLATE

Print out: BLACK
Paper Size: LONG
Paper Type: Please see attached actual samples

Inclusion:
Cut according to its actual size
Padding in the above portion of the paper

Must be VAT Inclusive

TOTAL

I HEREBY CERTIFY that the above-listed articles are actually carried on stock by me and that the prices quoted are hereby specified. The terms and conditions of this call are hereby accepted. Time for delivery / pick up is within _____ () calendar days from receipt of the Purchase Order.

URBIE P. BORROMELO

Canvasser

**NAME & SIGNATURE OF
BIDDER/DEALER**

Nationality