



"Beyond Providing Water..."

Republic of the Philippines
SAN FRANCISCO WATER DISTRICT
San Francisco, Agusan del Sur

REQUEST FOR QUOTATION

Date: _____

Name of Establishment: _____

Address: _____

Contact Number: _____

Sir,

Please quote your price at the spaces hereunder corresponding to the articles called for under **Purchase Request No. 2024-05-0149** dated **May 9, 2024** to be delivered at SFWD Office within **7 calendar days from the receipt of Purchase Order.**


RUBEN M. JARABATA JR.
BAC Chairperson

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	15	BOX	LONG BOND PAPER SUB 20 (5 REAM PER BOX)		
2	5	PIECE	STAPLER BIG HEAVY DUTY		
3	5	PIECE	SCISSOR HEAVY DUTY		
4	2	BOX	GEL TYPE PEN 0.5 BLACK		
5	30	PIECE	SIGNPEN REFILL 0.5 (10 BLACK / 10 BLUE / 10 GREEN)		
6	50	PIECE	EXPANDED FOLDER LONG COLOR: ROYAL BLUE		
7	25	PIECE	EXPANDED FOLDER LONG COLOR: GREEN		
8	25	PIECE	EXPANDED FOLDER LONG COLOR: YELLOW		
9	10	BOX	RUBBER BAND (RB-350)		
10	1	PIECE	PAPER CUTTER WOO BASE 15" X 18" -Cutting Capacity: Approx. 12 sheets -Must be capable for A3 38-mm x 460mm		
Price must be VAT inclusive					
TOTAL					

I HEREBY CERTIFY that the above-listed articles are actually carried on stock by me and that the prices quoted are hereby specified. The terms and conditions of this call are hereby accepted. Time for delivery / pick up is within _____ () calendar days from receipt of the Purchase Order.


LORAINÉ S. CUYUBAO

Canvasser

**NAME & SIGNATURE OF
BIDDER/DEALER**

Nationality