



"Beyond Providing Water..."

Republic of the Philippines
SAN FRANCISCO WATER DISTRICT
San Francisco, Agusan del Sur

REQUEST FOR QUOTATION

Date: _____

Name of Establishment: _____
Address: _____
Contact Number: _____

Sir,

Please quote your price at the spaces hereunder corresponding to the articles called for under **Purchase Request No. 2024-02-0069** dated **February 21, 2024** to be delivered at SFWD Office within **15 calendar days from the receipt of Purchase Order.**


RUBEN M. JARABATA JR.
BAC Chairperson

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	10	REAM	RISO PRINTING (TRIP TICKET)		
2	2	REAM	RISO PRINTING (STORE REQUISITION SLIP)		
3	3	REAM	RISO PRINTING (DAILY ACCOMPLISHMENT REPORT)		
4	3	REAM	RISO PRINTING (MONTHLY FUEL CONSUMPTION)		

SEE ATTACHED TEMPLATE

Print out: BLACK
Paper Size: LONG
Paper Type: Please see attached actual samples

Inclusion:
Cut according to its actual size
Padding in the above portion of the paper

Must be VAT Inclusive

TOTAL

I HEREBY CERTIFY that the above-listed articles are actually carried on stock by me and that the prices quoted are hereby specified. The terms and conditions of this call are hereby accepted. Time for delivery / pick up is within _____ () calendar days from receipt of the Purchase Order.


GLAIZA A. DIALOJA
Canvasser

NAME & SIGNATURE OF BIDDER/DEALER

Nationality