



"Beyond Providing Water..."

Republic of the Philippines
SAN FRANCISCO WATER DISTRICT
San Francisco, Agusan del Sur

REQUEST FOR QUOTATION

Date: _____

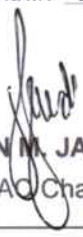
Name of Establishment: _____

Address: _____

Contact Number: _____

Sir,

Please quote your price at the spaces hereunder corresponding to the articles called for under **Purchase Request No. 2024-02-0052** dated **February 6, 2024** to be delivered at SFWD Office within **15 calendar days** from the receipt of Purchase Order.


RUBEN M. JARABATA JR.
BAO Chairperson

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	40	REAM	BONDPAPER SUB20-LONG		
2	15	REAM	BONGPAPER SUB 16 LONG-YELLO		
3	5	PCS	PERMANENT MARKER BLACK COLOR-FINE		
4	8	PCS	HIGHLIGHTER COLOR: YELLOW - 2 ORANGE-2 PINK-2 GREEN-2		
5	6	BOTL	EPSON REFILL INK BLACK 003		
6	1	PC	SCISSOR HEAVY DUTY - MEDIUM SIZE		
7	30	ROLLS	THERMAL PAPER 80MMX70MM		
8	3	PCS	STAPLE WIRE REMOVER		
9	4	BOXES	BALLPEN COLOR: BLACK-2 BLUE-2		
10	1	BOX	PENCIL NO. 2		
11	2	PC	SHARPENER-HEAVY DUTY		
12	3	BOTL	GLUE-40ML		
13	3	PCS	COLUMNAR BOOK -4COLUMNS		
14	50	PCS	ORDINARY LONG FOLDER-WHITE		
15	30	PCS	EXPANDED LONG FOLDER		
16	20	PCS	EXPANDED LONG ENVELOPE		
TOTAL					

Sir:



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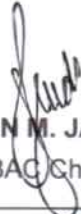
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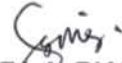
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RUBEN M. JARABATA JR.
BAC Chairperson

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
TOTAL					

I HEREBY CERTIFY that the above-listed articles are actually carried on stock by me and that the prices quoted are hereby specified. The terms and conditions of this call are hereby accepted. Time for delivery / pick up is within _____ () calendar days from receipt of the Purchase Order.


GLAIZA A. DIALOJA
Canvasser

NAME & SIGNATURE OF
BIDDER/DEALER

Nationality