



"Beyond Providing Water..."

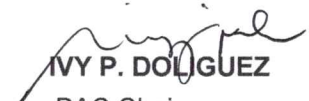
Republic of the Philippines
SAN FRANCISCO WATER DISTRICT
San Francisco, Agusan del Sur

REQUEST FOR QUOTATION

Date: _____

Name of Establishment: _____
Address: _____
Contact Number: _____

Sir,
Please quote your price at the spaces hereunder corresponding to the articles called for under **Purchase Request No. 2024-01-0024** dated **January 18, 2024** to be picked-up within **7 calendar days from the receipt of Purchase Order.**


IVY P. DOLIGUEZ
BAC Chairperson

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	3	box	Long bond paper, S-20 (1box = 5 ream)		
2	1	box	Short bond paper, S-20		
3	1	box	A4 bond paper, S-20		
4	2	box	Sign pen gel type 0.5mm - BLACK		
5	2	box	Sign pen gel type 0.5mm - BLUE		
6	1	box	Retractable G-2 sign pen - BLACK		
7	1	box	Retractable G-2 sign pen - BLUE		
8	3	tube	Ordinary pen (retractable) - BLACK		
9	2	box	Refill of PLUS correction tape (WH-605) (1box = 10pcs)		
10	2	pack	Sticker paper, Long		
11	2	bottle	Glue 130g		
12	1	bottle	Glue 1010g		
13	1	pc	Scissor heavy duty (medium)		
14	1	pc	Heavy duty puncher		
15	2	roll	Scotch tape 1" (>50meters per roll)		
16	2	roll	Double sided foam tape 1/2"		
17	2	roll	Double sided foam tape 1"		
18	2	roll	Masking tape 3/4"		
19	1	box	Pencil no.2		
20	2	pc	Heavy duty retractable cutter with blade refill		
21	30	pad/pc	Flourescent self stick notes with or without lines 3x2, 3x3, 3x4 1pad/pc = 90sheets 3x2 inches = 10pcs, 3x3 inches = 10pcs, 3x4 = 10pcs		
22	10	set	Translucent sticky note (5 colors in 1 set) - 4.5x1.2cm		
TOTAL					



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WY P. DOLIGUEZ
BAC Chairperson

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
			either arrow or rectangle shape		
23	5	pc	Records book (500 pages)		
24	5	dz	Binder clips 32mm		
25	5	dz	Binder clips 19mm		
26	3	pc	Permanent marker pentel pen Fine - BLACK		
27	1	pc	Refill ink of marker pentel pen - BLACK		
28	1	pc	3-Layer metal desk document tray		
29	2	pc	White board marker Fine - BLACK		
TOTAL					

I HEREBY CERTIFY that the above-listed articles are actually carried on stock by me and that the prices quoted are hereby specified. The terms and conditions of this call are hereby accepted. Time for delivery / pick up is within _____ () calendar days from receipt of the Purchase Order.


LORAIN S. CUYUBAO

Canvasser

NAME & SIGNATURE OF BIDDER/DEALER

Nationality