

Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines
SAN FRANCISCO WATER DISTRICT
Request for Publication of Vacant Positions

TO: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SAN FRANCISCO WATER DISTRICT in the CSC website:



BY: ELMER T. LUZON
General Manager C
Date: November 6, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment	
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Water Sewerage Maintenance Man C	52	4	15,586.00	Elementary School Graduate	None Required	None Required	None Required	None Required	not applicable	Field Work
2	Utilities/Customer Service Assistant E	54	4	15,586.00	Completion of 2 years studies in College	None Required	None Required	Subprofessional	not applicable		Office
3	Laboratory Aide A	37	4	15,586.00	Elementary School Graduate	None Required	None Required	None Required	None Required	not applicable	Water Laboratory

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 16, 2023

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOANNE EVA J. RIMANDO
AGSOA - HRMO
San Francisco Water District
sanfranzwdhr@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.