



"Beyond Providing Water..."

Republic of the Philippines
SAN FRANCISCO WATER DISTRICT
San Francisco, Agusan del Sur

REQUEST FOR QUOTATION

Date: _____

Name of Establishment: _____
Address: _____
Contact Number: _____

Sir,

Please quote your price at the spaces hereunder corresponding to the articles called for under **Purchase Request No. 2023-05-0124** dated **May 30, 2023** to be delivered at SFWD Office within **3 calendar days from the receipt of Purchase Order.**

Ivy P. Doliguez
IVY P. DOLIGUEZ
(BAC Chairperson)

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	15	BOX	LONG BOND PAPER SUB 20		
2	10	PIECE	EXPANDED ENVELOPE LONG		
3	15	PIECE	HIGHLIGHTER VARIOUS COLORS		
4	20	PAD	POST IT 3 X 3" (YELLOW GREEN)		
5	3	PIECE	HEAVY DUTY STAPLER BIG		
6	5	BOX	FASTENER WITH PLASTIC COATING 7CM, 50 SETS		
7	10	PIECE	PENTEL PEN BROAD (5 BLACK/5 BLUE)		
8	5	PIECE	PERMANENT MARKER BROAD BLACK		
9	3	PACK	AAA BATTERY		
10	3	BOX	COIN ENVELOPE 8 1/2		
11	1	PAD	CARBON FILM BLUE		
12	12	PIECES	LX310 EPSON RIBBON CARTRIDGE		
13	20	PIECE	SIGNPEN ROLLER BALL 0.5 BLACK		
14	1	GALLON	GLUE		
15	10	PIECE	GEL TYPE SIGN PEN BLUE (5) BLACK (5)		
16	10	PIECE	FINGER TIP MOISTENER		
TOTAL					

[Signature]



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IVY P. DOLIGUEZ
BAC Chairperson

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
TOTAL					

I HEREBY CERTIFY that the above-listed articles are actually carried on stock by me and that the prices quoted are hereby specified. The terms and conditions of this call are hereby accepted. Time for delivery / pick up is within _____ () calendar days from receipt of the Purchase Order.


EMERLINDA H. LOGO
Canvasser

NAME & SIGNATURE OF
BIDDER/DEALER

Nationality