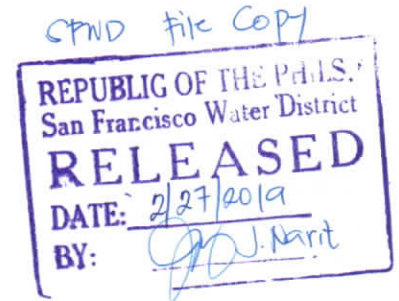




Republic of the Philippines
SAN FRANCISCO WATER DISTRICT
San Francisco, Agusan del Sur
Tel. Nos.: (085) 343 – 8623 / 839 – 0457
sanfranzwd@gmail.com



February 26, 2019

HON. RODOLFO M. ELMAN

Deputy Ombudsman for Mindanao
Earth Corner Libra Street, GSIS Heights,
Matina, Davao City

Dear Hon. Elman,

Respectfully submitting herewith Statement of Assets, Liabilities and Net Worth (SALN) of San Francisco Water District employees and Board of Directors for CY 2018, as follows:

- Summary List of Filers
- Certificate of the SALN Review Committee
- Duly filled-up individual SALN Forms (individual / joint filing)

For your information, record and/or appropriate action.

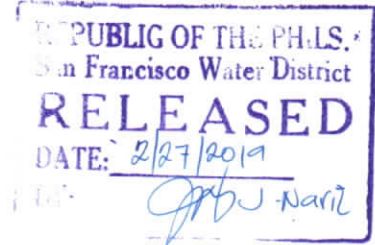
Thank you and God bless.

Very truly yours,

ELMER T. LUZON
General Manager C



Republic of the Philippines
SAN FRANCISCO WATER DISTRICT
San Francisco, Agusan del Sur



SUMMARY LIST OF FILERS
Statement of Assets, Liabilities and Networth
Calendar Year 2018

CERTIFICATION

This is to certify that the SALNs submitted/ included in the Summary List of Filers were reviewed and found compliant by the Review and Compliance Committee of this office.

Further, the review were made in accordance with the review and compliance procedure in filing and submission of SALNs pursuant to CSC Memorandum Circular No. 10, s. 2006 (as amended by CSC resolution No. 1300455 promulgated on March 04, 2013).

Issued on February 26, 2019

CHERYL S. CATALAN
Admin/General Services Officer – A

IVY P. DOLIGUEZ
Industrial Relations Management Officer – A

JESSICA R. NARIT
Administrative Services Aide

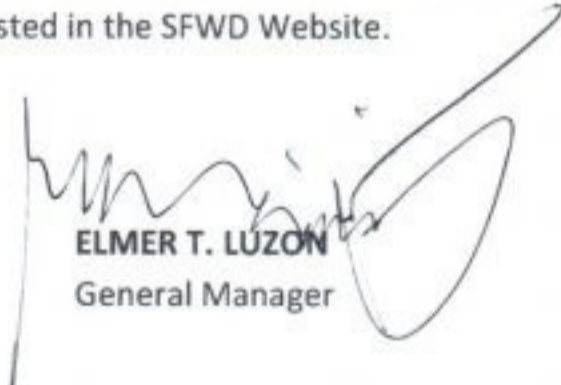


Republic of the Philippines
SAN FRANCISCO WATER DISTRICT
San Francisco, Agusan del Sur

SAN FRANCISCO WATER DISTRICT
SALN Review and Compliance Procedure

In compliance to RA 6713 also known as Code of Conduct and Ethical Standards for Public Officials and Employees and CSC Resolutions Nos. 13000455 and 1500088 the following shall be the Compliance Procedure of San Francisco Water District for the submission and review of each employee's Statement of Assets and Liabilities and Net Worth, to wit;

- 1.) Every 15th day of February of every year, all employees are required to submit their duly sworn Statement of Assets and Liabilities and Net Worth (SALN) to the Admin. Service Officer A using the prescribed form by the Civil Service Commission.
- 2.) At the 1st working day of March of every year all submitted SALN to the Admin. Officer shall be turned-over to the SALN Review Committee formed by the General Manager to conduct assessment and review of the said documents as to completeness and reliability of information and correctness of computation and possible verification of stated data.
- 3.) All SALN shall be reviewed completely by the SALN Review Committee on or before March 15 of every given year and submitted to be subscribed by the General Manager for employees and by the Legal Counsel for the Board of Directors
- 4.) The subscribed SALN shall then be submitted to the Office of the Ombudsman – Mindanao and proof of submission shall be posted in the SFWD Website.



ELMER T. LUZON
General Manager